

**Lanesboro Public Utilities**

**Council Chambers**

**October 15, 2012**

**Member(s) Present: Evenson and Schuck**

**Absent: O'Connor**

**Visitors: Tom Nigon (Star Energy), Jim Peterson, Jerod Wagner and Bobbie Vickerman**

**REGULAR MEETING:** The meeting was called to order by Chairman Evenson. The agenda was approved with a motion by Evenson, second by Schuck, motion carried. The minutes of the regular meeting, September 10, 2012, were approved with a motion by Evenson, second by Schuck, motion carried.

**PERSONS WITH BUSINESS BEFORE THE COMMISSION:**

**Tom Nigon – Star Energy:** Nigon reviewed the rate study that he provided to the Commission he noted that this is a rough draft and that some projects and cash build up were not included in his summary. He asked the Commission to provide all the improvements that they are looking at and the reserves needed for future operations. He also reviewed the Summer/Winter Rates option which was noted the direction the energy industry is working towards. Vegetation control, pole testing, Rice rules and distribution improvements were all discussed and will work to get all the information to Tom Nigon for a new draft of the electric rate study.

**HOUSEKEEPING:**

**Paying of the Bills:** Evenson made motion to approve bills as presented and any additional ordinary bills may be paid per Public Utilities Director and City Administrator's discretion in between meetings, second Schuck, motion carried.

**Past Due Accounts:** Accounts were reviewed and cut offs were asked to be made for those not following through with the Cold Weather Rule requirements.

**Meter Update:** It was noted that the staff is buttoning up the project by installing some of the last meters. It was noted that there seems to be reading issue, but staff is looking into.

**Water Update:** It was stated that Davy Engineering did not have enough sampling information to provide a good analysis of the water situation, so they conducted some further iron and manganese tests. Peterson noted that it seemed if they were leaning towards the need for a treatment plant. Waiting to hear from Davy.

**Street Light Petition:** Vickerman noted that the surrounding property owners of a street light on Elmwood requested the light to be shut off if possible, noting that the light shines into their properties. Evenson made a motion to temporarily remove the ballast, second Schuck, motion carried.

**2013 Budget:** Vickerman noted that she and the staff have not had time to work on the budget but will have a budget for review by the December meeting.

**Financial Review:** Vickerman reviewed the accounts from January through September, noting where the meter projects and other bills that showed the decrease in the general checking.

**Pump House #2 Lightning Strike:** It was noted that the pump house was struck by lightning and that the claim was turned into insurance, with an estimate of over \$4,000 to fix the system.

**Miscellaneous:** Vickerman noted that there is a DVD that was released by MMUA called “The Power of Community”, she noted that she, Peterson and Wagner were all in the video. She noted that it is a very informational video about municipal utilities and their importance.

**ADJOURN:**

The meeting stood adjourned 12:51pm with a motion by Evenson, second by Schuck, motion carried.

Respectively submitted,

Bobbie Vickerman  
City Administrator/Clerk